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**OVERSEAS PRIVATE INVESTMENT CORPORATION**

**APPLICATION FOR FINANCING**

OPIC Form 115  
OMB 3420-0015  
Expiration: 5-31-2015

**Disclosure:**

This form requests information from potential OPIC clients that is required by OPIC's governing legislation - the Foreign Assistance Act (FAA) of 1961, Title IV, as amended - to assist OPIC in determining whether a project and its sponsor(s) meet eligibility criteria for OPIC financing, specifically with regard to the soundness of the project, the qualifications of the sponsor(s), creditworthiness, and legislative and regulatory compliance. Complete responses to the questions are required on this form to apply for OPIC support per the FAA.

Responses to questions which call for estimates or projections should take the form of good faith statements made to the best of the applicant's knowledge and belief. Statements of fact provided to OPIC in this document must be accurate as of the date of execution of this document. In addition to other rights and remedies available to OPIC, misrepresentations or failure to disclose relevant information may result in criminal prosecution pursuant to 22 USC 2197(n), as well as a default or termination if a commitment is issued. Neither submission nor acceptance of this application implies that the project is eligible for financing or that financing will be provided.

Client information contained in this form will be deemed designated as confidential commercial information in accordance with OPIC's Freedom of Information Act (FOIA) regulations (22 CFR 706), and will be treated as confidential commercial information to the extent permitted by applicable law. As a federal agency, OPIC may not collect, or sponsor the collection of, information unless it displays a valid OMB Control Number with an expiration date that has not expired. Information in Form SF-LLL will be reported to Congress and available for public inspection.

Paperwork Reduction Act Notice: This information is required to obtain benefits. The public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing this burden, to Essie Bryant, Agency Clearance Officer, 1100 New York Ave., NW, Washington, DC, 20527 and Wendy Liberante, Regulatory Affairs, Office of Management and Budget, New Executive Office Building, Room 10202, Washington, D.C. 20503.

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**QUESTION 1: IDENTIFY THE PROJECT COMPANY/BORROWER**

OPIC provides direct loans and loan guaranties that are used to undertake long-term investment projects (each a “Project”) in OPIC-eligible countries (each a “Project Country”). The entity that directly undertakes the Project in the Project Country (the “Project Company”) may also be the entity that has the direct borrowing relationship with OPIC or is the direct beneficiary of an OPIC-guaranteed loan (the “Borrower”), but sometimes they are different entities, depending upon the proposed structure of the transaction. Please list the location and contact information for the Project Company and Borrower.

	<input type="checkbox"/> <b>Same as Project Company</b>
<b>Project Company</b>	<b>Borrower</b>
Name:	Name:
Address:	Address:
City:	City:
State (if U.S.):	State (if U.S.):
Zip/Postal Code:	Zip/Postal Code:
Country:	Country:
Telephone:	Telephone:
Fax:	Fax:
Email:	Email:

Is the address of the Project Company the location of the Project? (Yes/No)

If “No,” please list the specific location of the Project<sup>1</sup>:

City \_\_\_\_\_ Country \_\_\_\_\_

**QUESTION 2: IDENTIFY THE AUTHORIZED REPRESENTATIVE**

Please provide contact information for the individual who will be signing the completed application; i.e. shareholder in or executive of the Project Company or Borrower, financial advisor, legal counsel, etc.

Name of Representative (First, Middle, Last):
Title:
Relationship to the Project Company or Borrower:
Address:
City:
State (if U.S.):
Zip/Postal Code:
Country:
Telephone:
Fax:
Email:

<sup>1</sup> Projects that OPIC supports must be physically located in an OPIC-eligible country. The Project Company may be located in the same place or may be located offshore. If the physical location of the Project is different from the address of the Project Company, please click "No" and list the physical location of the Project. If the Project is not located in a city/town, please list the nearest city/town.

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**QUESTION 3: IDENTIFY THE OWNERS OF THE PROJECT COMPANY/BORROWER**

Please list ultimate beneficial owners of the Project Company. For example, if the Project Company is wholly owned by another company, and that other company is owned 50-50 by two individuals, that other company is the intermediate owner of the Project Company (with 100% direct ownership), and the two individuals are the ultimate beneficial owners of the Project Company (each having 50% indirect beneficial ownership). The table below allows you to list each direct owner, and if applicable, to list each indirect owner under the relevant direct owner. You need not list any party that owns (directly or indirectly) less than 5% of the Project Company. For owners with less than 5%, state “Multiple, less than 5%” and list the sum of their ownership shares so that you may account for 100% of the Project Company ownership.

If there is more than one layer of ownership (i.e. some of the ownership is indirect) please attach a diagram showing the ownership structure (on-line form has an upload link).

Please note that to be eligible for OPIC Financing, the Project Company/Borrower must be at least 50.1% (i.e. majority) owned by private entities (i.e. a government or parastatal entity is not the majority owner) and must have the meaningful involvement of the U.S. private sector (see Question 4 on next page).

Direct Owner Name	Country of Citizenship (for Individuals) or Incorporation (for Entities)	Identification Information <sup>2</sup>	Percent Direct Ownership of Project Company/Borrower	Ownership of this Entity includes Entities that Indirectly Own 5% or more of the Project Company/Borrower
				Yes/No <sup>3</sup>
				Yes/No
				Yes/No
				Yes/No
				Yes/No
				Yes/No
				Yes/No
				Yes/No
			100%	

<sup>2</sup> “Identification Information” for any person or organization, whether or not a legal entity, as applicable, includes: 1) a social security number (for U.S. citizens or legal residents), 2) a passport number or other national identity card number (for non-U.S. citizens), 3) a business registration license number or tax identification number (for businesses) or 4) other evidence of identification (if applicable).

<sup>3</sup> If the user chooses “yes,” then additional sub-lines will drop down to allow them to provide information about indirect owners.

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**QUESTION 4: IDENTIFY THE U.S. CONNECTIONS.**

For a Project to qualify for OPIC Financing, there must be meaningful involvement of the U.S. private sector (the “Qualifying Sponsor(s)”) with the Project.

How does OPIC define U.S.? (any one of the following)

- Any for-profit entity organized in the United States with at least 25% of its equity/share capital U.S. owned.
- Any for-profit entity organized outside the United States with more than 50% of its equity/share capital U.S. owned
- U.S. citizens or lawful permanent residents (i.e. Green Card holders).
- Any non-profit entity that is organized in the United States.

How does OPIC measure meaningful U.S. involvement?

- OPIC generally requires U.S. involvement in the Project Company/Borrower in an amount that is equivalent to at least 25% of the equity/share capital of the Project Company/Borrower.
- The 25% benchmark may be met with equity investment (ownership/contribution), long-term debt investment in the Project or other U.S. contracts (e.g. construction contracts) or by combining these types of involvement in the Project among one or more Qualifying Sponsors.
- Other forms of involvement (e.g. franchise or long-term management contracts) may be considered – please discuss with an OPIC staff member, if applicable.

How does OPIC measure the duration of U.S. involvement?

- For an on-going project, Qualifying Sponsor(s) must retain a 25% interest in the Project through final disbursement of the OPIC supported loan.
- In the case of a start-up (or “Greenfield”) project Qualifying Sponsors must retain a 25% interest through physical completion of the Project.

Please list the Qualifying Sponsor(s) information (including a U.S. state of residence or incorporation, if possible) and the nature of each entity’s involvement with the Project.

Name	State	Telephone	Email	Identification Information <sup>4</sup>	Nature of Contribution <sup>5</sup> (Ownership %, other – describe)

<sup>4</sup> “Identification Information” for any person or organization, whether or not a legal entity, as applicable, includes: 1) a social security number (for U.S. citizens or legal residents), 2) a passport number or other national identity card number (for non-U.S. citizens), 3) a business registration license number or tax identification number (for businesses) or 4) other evidence of identification (if applicable).

<sup>5</sup> Listed above are the types of contributions to a Project that OPIC deems "meaningful U.S. involvement." Please explain which of those types of involvement best describes the Qualifying Sponsor's contribution to the Project. Examples: Ownership -- 25%; Subordinated Debt; primary construction contract; long-term management contract.

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**QUESTION 5: CATEGORIZATION OF U.S. PARTIES INVOLVED WITH THE PROJECT**

OPIC Finance’s support for a Project Company/Borrower can take the form of a direct loan or a loan guaranty. By law, only those Projects that significantly involve a U.S. **small business** are eligible for the direct loan product. The loan guaranty product is open to all eligible Project Companies/Borrowers.

How does OPIC define U.S. Small Business?

- A small business is an enterprise with annual revenues during the last fiscal year of less than \$400 million, or for those entities/individuals without revenues, a net worth less than or equal to \$100 million  
OR
- An enterprise with 500 or fewer employees.

In making the determination of whether an entity is a small business, please take into consideration the revenues, worth and employees of all majority-owned affiliates. Also, if the enterprise is majority-owned by another business (but not funds or individuals), include the consolidated revenues, worth and employees, as applicable.

Please list all Qualifying Sponsors that fall into any of these categories.

Sponsor Name	Small Business	Minority-Owned	Women-Owned
	Yes/No	Yes/No	Yes/No
	Yes/No	Yes/No	Yes/No
	Yes/No	Yes/No	Yes/No

**QUESTION 6: PROJECT DESCRIPTION**

Please provide a brief description of the Project, making sure to address the following items:

- Does the Project involve the start-up of a new business or is it the expansion of an existing operation? Does it involve the privatization of an operation previously owned/managed by a government entity? If it is an expansion of an existing operation or a privatization, please provide basic operational and financial information (number of years of operation, most recent level of annual sales, size of asset base, number of employees).
- What product(s) or services(s) will the Project produce/sell and what are the target markets? (local, export – list specific countries, as applicable.)
- Why do the Project’s investors/managers believe that this will be a commercially successful endeavor? What positive social/developmental impact(s)<sup>6</sup> do they expect from the Project?

<sup>6</sup> Such as 1) employment, 2) training, 3) infrastructure development, 4) introduction of new technologies or financial or managerial practices, 5) provision of scarce goods and services, 6) provision of employee benefits, 7) community involvement, 8) environmental improvements, etc.

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**QUESTION 7: PROJECT COSTS**

Please list the types and estimated amounts of all Project costs. Please be as specific as possible and remember to include estimates of any applicable project development/transaction costs (e.g. engineering or other consulting services, market studies, legal fees, financing fees, etc.) For expansions of existing operations, include only the costs associated with the expansion.

Category	US\$	%
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
<b>Total Project Costs</b>	<b>\$</b>	<b>100%</b>

**QUESTION 8: PROJECT FUNDING**

Please indicate sufficient sources of funding to cover 100% of the Project costs. The types listed below are sample categories for your reference. You may edit the categories as necessary to match the types of funding specific to your Project.

Category	US\$	%
<b>Debt:</b>	\$	%
OPIC loan (indicate proposed term)	\$	%
Other term debt (indicate proposed term and collateral)	\$	%
Supplier financing	\$	%
<b>Subordinated Debt:</b>		
Shareholder subordinated loans <sup>7</sup>	\$	%
Third party subordinated debt	\$	%
<b>Equity:</b>	\$	%
Cash	\$	%
In-kind contribution <sup>8</sup>		
Other (please describe)	\$	%
<b>Total Project Funding</b>	<b>\$</b>	<b>100%</b>

<sup>7</sup> In some jurisdictions, there may be legal, tax or regulatory structures that incentivize Project investors to structure their investment as subordinated debt instead of equity. In some cases, a Project Company/Borrower may have other creditors that are providing some sort of subordinated facility. These structures are allowed so long as the terms of the funding and the subordination are satisfactory to OPIC.

<sup>8</sup> An "in-kind contribution" could be a hard asset such as a building or equipment. In order for OPIC to credit it as an equity contribution, it must be titled to the Project Company/Borrower, and OPIC must receive reasonable documentation of its market value (e.g. a recent independent appraisal, sales invoice, etc.)

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**QUESTION 9: WHAT COLLATERAL AND/OR CREDIT ENHANCEMENTS ARE AVAILABLE**

OPIC requires a collateral/credit enhancement package (the "Security Package") tailored to the specific risks of each Project. The purpose of this Security Package is to provide a secondary source of repayment if the Project's cash flow is insufficient to service the debt as scheduled. Following are indicative categories of collateral/credit enhancement that OPIC may require. Please indicate below those categories that may be available (check all that apply):

- Pledge of shares of the Project Company/Borrower
- Liens/Mortgages on Project Company/Borrower assets (Specify types/locations: \_\_\_\_\_)
- Liens/Mortgages on U.S. assets (Specify types/locations: \_\_\_\_\_)
- Guaranties from creditworthy individuals or companies (Specify name(s) of guarantor(s): \_\_\_\_\_)
- Irrevocable standby letter(s) of credit<sup>9</sup>
- Debt Service Reserve Account<sup>10</sup>
- "Key Man" Life Insurance<sup>11</sup>
- Other (describe: \_\_\_\_\_)

**QUESTION 10: MANAGEMENT EXPERIENCE AND TRACK RECORD**

Briefly describe relevant experience that the investors/shareholders and/or key Project managers have in the Project sector and Project Country. For each individual listed below please specify that person's relationship to the Project (i.e. shareholder, CEO, etc.)

<sup>9</sup> A letter of credit, issued by a bank satisfactory to OPIC and with OPIC as the beneficiary, that OPIC could draw upon as needed (for example, if the Project Company/Borrower does not make a payment that is due to OPIC). OPIC has a standard template for this instrument -- please consult your OPIC contact. Frequently, a standby letter of credit is used in lieu of a debt service reserve account (see below).

<sup>10</sup> A liquidity account, pledged to OPIC and held at a bank satisfactory to OPIC, in which the Project Company/Borrower maintains a sufficient cash balance to cover a specified amount of debt service (usually a specified number of payments).

<sup>11</sup> If there is a single individual whose work is essential to the success of the Project (e.g. the sole owner of a small business; a key executive), OPIC may require that the Project Company/Borrower obtain a "key man" life insurance policy, the proceeds of which would be pledged to OPIC, that could be used to repay the OPIC loan (in whole or in part) in the event of that individual's death.

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**QUESTION 11: PRIVATE SECTOR SOURCES OF FINANCING**

OPIC does not compete with private sector providers of project financing. Therefore, OPIC requires that Project developers: (a) evaluate the possibility of obtaining project financing from private sources and (b) decide to pursue OPIC financing because private financing is not available on terms sufficient to make the investment viable or because of specific benefits OPIC participation will bring to the investment.

Have you evaluated the possibility of obtaining financing for the Project from private sector sources?

Yes

No

Have you determined that private sector financing is not a viable option for the Project?

Yes

No

If Yes, please list the reasons why private sector financing is not a viable option for the Project (check all that apply):

\_\_\_ Private Sector financing is not available at all in the Project Country.

\_\_\_ Private Sector financing is available, but not on terms (tenor, pricing) that would be viable for the Project.

\_\_\_ Other (describe):

**QUESTION 12: HOW DID YOU LEARN ABOUT OPIC?**

OPIC is interested in knowing what types of communications about its programs are most effective. Please select the source of your initial information about OPIC:

\_\_\_ OPIC's website or other social media (Twitter, Facebook, etc.)

\_\_\_ OPIC-sponsored workshop or event

\_\_\_ OPIC speaker at an industry event

\_\_\_ Other US Government Agency (e.g. State/Embassy, Commerce, Treasury, TDA, DOD, USEXIM, etc.)

\_\_\_ Enterprise Development Network (EDN) or other financial advisor

\_\_\_ Past or present OPIC client.

\_\_\_ Other (describe: \_\_\_\_\_)



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**SUPPORTING DOCUMENTATION**

The following four types of documents are the minimum supporting documentation that OPIC will require to evaluate a Project. Other documentation that applicants may be required to provide (such as copies of Project contracts) will depend upon the characteristics of each individual Project.

**1. FINANCIAL STATEMENTS.**

The following entities should provide financial statements:

- a) Each of the primary shareholders contributing equity or debt to the Project Company/Borrower.
- b) The Project Company/Borrower itself if it is already operating.
- c) Any other party whose creditworthiness is crucial to the financial success of the Project (e.g. guarantors, key contractors, key off-takers).

Corporate financial statements should include a balance sheet, income statement, and cash flow statement, preferably prepared in accordance with U.S. Generally Accepted Accounting Principles (“U.S. GAAP”) or International Financial Reporting Standards (“IFRS”). Financial Statements must be prepared in English or accompanied by a certified English translation. Listed below are the types of financial statements that should be submitted for each type of entity:

For an existing Project Company:  Or	<ul style="list-style-type: none"> <li>• Annual Financial Statements (audited, if available; most recent 3 years)</li> <li>• Quarterly Financial Statement (most recent quarter)</li> </ul>
For a non-U.S. public company:	
For a U.S. public company:	<ul style="list-style-type: none"> <li>• 10K (most recent 3 years)</li> <li>• 10Q (most recent quarter)</li> </ul>
For a private company:	<ul style="list-style-type: none"> <li>• Annual Financial Statements (audited, if available; most recent 3 years)</li> <li>• Quarterly Financial Statement (most recent quarter)</li> <li>• Tax Returns (most recent 3 years)</li> </ul>
For a partnership:	<ul style="list-style-type: none"> <li>• Annual Financial Statements (audited, if available; most recent 3 years)</li> <li>• General Partner information, including (i) current signed Statement of Net Worth (assets, liabilities, net worth) and (ii) ownership</li> </ul>
For an individual:	<ul style="list-style-type: none"> <li>• Current Signed Personal Financial Statement (assets, liabilities, net worth)</li> <li>• Tax Returns (most recent 3 years)</li> </ul>

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## 2. BANK AND TRADE REFERENCES.

OPIC usually asks for up to three bank references and three trade references for companies (except for public companies) or individuals that are providing essential financial support to the Project. The parties who need to solicit references and the number of references required will be different depending upon the circumstances. For example, if the OPIC applicant is a financial institution, they are unlikely to have trade references. Applicants should consult with the OPIC officer with whom they are working to determine what is required. If the bank or company from which they are soliciting the reference does not already have a standard form for providing such statements, they may use OPIC-provided templates (links are provided in the on-line system).

## 3. BUSINESS PLAN/PRELIMINARY INFORMATION MEMORANDUM

The following checklist details the items to include in the business plan. Please provide as complete a business plan as possible.

### Project Summary

- **Project Description/Status:** Describe the purpose for which the OPIC loan is to be used and the Project development activities completed to date -- the Project Company's date of incorporation, investment made to date, market or feasibility studies performed, status of documentation/permits/government consents/land acquisition, etc.
- **Financial Plan and Credit Support:** Describe the proposed OPIC and other lender debt -- loan amount, tenor, grace period -- and source, timing and amount of equity contributions; describe proposed collateral and other credit support.

### Project Ownership and Management

- **Ownership of the Project Company:** Provide complete Project Company ownership, including all holding companies or intermediary operating companies, and electronically attach an ownership chart, if available.
- **Project Developers:** List primary shareholders developing the Project and the professional expertise of such individuals, including experience in the Project Country.
- **Project Management:** Describe Project Company management structure and professional expertise of individuals in key management positions.
- **Consultants/Advisors:** List consultants or advisors to the Project Company, detailing the contact information and role of such consultants or advisors and work or reports completed to date.

### Project Sector/Target Market/Economics

- **Sector/Industry:** Describe history, sector reform, recent market trends, competition, supply and demand, pricing, market position of Project Company (at time of market entry and long-term), etc.
- **Product/Services:** Describe the products or services the Project will produce, in what quantity, and whether for the local market or for export (and if for export, to which countries).
- **Project Economic/Technical Specifications:** Describe the Project economics, technical parameters, construction plans/schedule, equipment/land to be procured, off-take arrangements, etc.
- **Agreements:** List all key operating agreements necessary to undertake the Project such as concession agreement(s), construction contract(s), off-take agreement(s), environmental impact studies, feasibility studies, marketing studies, technical assistance agreement(s), management services agreement(s), lease(s), etc. (and attach electronically if possible).

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## **Legal, Economic, and Political Environment and Government Participation**

- **Licenses/Permits:** List all licenses, permits, consents, approvals, environmental requirements etc. required by the Project Country government and the status of such documentation.
- **Legal Regime:** List Project Country laws, regulations or pending reforms that will impact the Project or the sector.
- **Economic/Political Climate:** Describe the economic and political climate of the Project Country and the specific region in which the Project is located, as they may affect the Project.
- **Government/Multilateral Participation:** Describe any government or multilateral involvement in the Project or the sector and any government incentives such as tax holidays.
- **Current or Pending Litigation:** Describe all current or pending disputes or litigation involving the Project or the Project Company, or shareholders.

## **Project Strengths/Risks and Risk Mitigation**

- **Strengths:** Describe those factors that strengthen the Project economics and contribute to the long-term viability of the Project.
- **Risks:** Describe Project risks such as credit risks, sector/market risks and competition, operational and management risks, political/economic risks, legal/regulatory risks and what steps the Project Company will take to mitigate such risks.

## **4. FINANCIAL PROJECTIONS MODEL**

- The financial projections model for the Project (which should be in Microsoft Excel) should include detailed assumptions as to the Project's budget, revenue, expenses, financing terms, timing of equity contributions, loan disbursement schedule, etc.
- The model must include an income statement, balance sheet and cash flow statement projecting the financial performance of the Project over the life of the OPIC loan.
- If the Project is an expansion, please ensure that the model includes the last two fiscal years of operations as the basis for the projections.
- The model must also include the calculation of the following ratios: Cash Flow to Debt Service, Current Assets to Current Liabilities, Total Indebtedness to Tangible Net Worth, and Internal Rate of Return.
- Attached with the model should be a summary describing the primary model assumptions and basis for such assumptions. For example, sales volumes and pricing assumptions may be based upon the terms of off-take contracts or a market analysis.

If they have not already built a complete financial projections model, applicants are encouraged to utilize the standard OPIC financial projections model template for convenience and consistency. (Links to the OPIC model template and instructions are included in the on-line form.)

The following pages show an example of the certifications and signature pages that an applicant will need to complete when it is time to finalize the application. Different types of loans have slightly different certification and signature pages, so depending upon the type of loan for which you are applying, your certification and signature pages (which your loan officer will send to you in PDF form) may vary slightly.

**OPIC FORM 115 CERTIFICATIONS AND SIGNATURE PAGE**

**TRANSPORTATION INSURANCE CERTIFICATION**

OPIC seeks to ensure that American insurance companies have an opportunity to compete for transportation insurance business associated with the export of goods to projects supported by OPIC programs. To encourage fair and open competition for this business, OPIC requires certain certifications from investors receiving its support. Please complete section A, B, or C below, whichever is applicable.

A. No such certification is required from an Applicant that *does not have* a controlling interest in fact in the Project Company.<sup>1</sup> If the Applicant *does not have* a controlling interest in fact in the Project Company, please check the box below.

The Applicant *does not have* a controlling interest in fact in the Project Company.

B. In those instances where the Applicant *does have or will have* a controlling interest in fact in the Project Company, OPIC requires that the Applicant certify that each contract for the export of goods from the United States in connection with the establishment of the Project contain a clause requiring that United States insurance companies have a fair and open competitive opportunity to provide insurance against risk of loss for such export of goods. If the Applicant is able to so certify, please check the box below.

The undersigned certifies that each contract for the export of goods from the United States in connection with the establishment of the Project *does have or will have* a clause requiring that U.S. insurance companies have a fair and open competitive bid opportunity to provide insurance against risk of loss for such exports.

C. In those instances where the Applicant *does have or will have* a controlling interest in fact in the Project Company, *but is unable to provide the certification requested immediately above*, please check *one* of the boxes below and provide details, explaining why you cannot do so at this time. In providing an explanation, please make specific references, as applicable, to project country, legal or other impediments.

Laws of the project country prohibit use of American insurance services for transportation insurance.

There are no U.S. exports associated with the establishment of this Project.

All transportation insurance associated with the export of U.S. goods to the Project is or will be arranged through the Applicant's worldwide insurance program. It is not practicable to alter these arrangements for U.S. exports to the Project.

All transaction insurance associated with the export of U.S. goods to the Project is or will be arranged by a Project participant who is other than the Applicant under such Project participant's insurance provider(s). It is not practicable to alter these arrangements for U.S. exports to the Project.

Other (please explain):

<sup>1</sup> Having a "controlling interest" means having possession, directly or indirectly, of the power to direct or cause the direction of the management and policies of an entity, whether through the ownership of partnership interests or voting security, by contract or otherwise.

## **DUN & BRADSTREET D-U-N-S NUMBER**

A Dun & Bradstreet D-U-N-S<sup>®</sup> Number is a unique nine-digit sequence for each physical location of a business, with an optional 4 digit extension for some locations. OPIC uses the D-U-N-S Number to facilitate public reporting requirements applicable to OPIC's programs, so all applicants must provide one to OPIC prior to the issuance of an OPIC financing commitment. D-U-N-S Number assignment is FREE. A D-U-N-S number may be obtained by accessing the following website: <http://fedgov.dnb.com/webform>

Please provide the Dun & Bradstreet D-U-N-S Number for the entity that will be the Borrower under the proposed OPIC financing:

Required									Optional				

## **ANTI-LOBBYING CERTIFICATION**

All government agencies, including OPIC, are required by law to obtain from applicants for direct loans in excess of \$150,000 a certification that no federal funds have been or will be paid to any Person for influencing or attempting to influence a Member of Congress, Congressional staff, or employee of the Executive Branch in connection with their loan applications. Federal law prohibits federal funds, including OPIC loan proceeds, from being used to pay outside lobbyists or the salaries of applicant's regular employees who are engaged in lobbying activities with respect to the applicant's loan application. Payments to consultants, lawyers, accountants, or other Persons, including the applicant's regular employees, for professional or technical services regarding the loan application are not prohibited. Applicants for federal loans in excess of \$150,000 must also agree that if they use other than federal funds to hire an outside lobbyist to seek to influence approval of their application, they will file with the lending agency a disclosure form, Standard Form LLL - Disclosure of Lobbying Activities, which identifies the lobbyist who has been retained.

***On the following pages are the following documents:***

- (i) **Certification Regarding Lobbying for Applicants for OPIC Direct Loans, which must be signed**, contains a commitment that, if the undersigned has been or will be paying a lobbyist to attempt to influence OPIC's decision on its application, the undersigned company will file Standard Form LLL - Disclosure of Lobbying Activities. The Person who signs the certification on behalf of the undersigned company may be the Person who will sign the loan agreement with OPIC or anyone else with authority to make such a certification on behalf of the undersigned.
- (ii) **Standard Form LLL - Disclosure of Lobbying Activities**, which must be completed and filed with OPIC *only if a lobbyist has been or will be paid to attempt to influence OPIC's action on the undersigned's application.*

**CERTIFICATE REGARDING LOBBYING FOR APPLICATIONS FOR OPIC DIRECT LOANS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any Person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- 2) If any funds have been paid or will be paid, to any Person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to guarantee or insure a loan, the undersigned shall complete and submit **Standard Form LLL - Disclosure of Lobbying Activities**, in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

*Submission of this statement is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. §1352. Any Person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.*

Company Name/Name of Individual (as applicable)
<input type="text"/>
Signature of Certifying Official/Individual (as applicable)
<input type="text"/>
Title of Certifying Official (as applicable)
<input type="text"/>

**STANDARD FORM-LLL****SELF-DISCLOSURE OF LOBBYING ACTIVITIES**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. §1352.

1	Type of Federal Action:	<input type="checkbox"/> Contract	<input type="checkbox"/> Grant	<input type="checkbox"/> Cooperative Agreement		
		<input type="checkbox"/> Loan	<input type="checkbox"/> Loan Guarantee	<input type="checkbox"/> Loan Insurance		
2	Status of Federal Action:	<input type="checkbox"/> Bid/Offer/Application	<input type="checkbox"/> Post-Award			
3	Report Type:	<input type="checkbox"/> Initial Filing	<input type="checkbox"/> Material Change	Year/quarter/date of last report:	<input type="text"/>	
4	Reporting Entity:	<input type="checkbox"/> Prime	<input type="checkbox"/> Subawardee	Tier, if known:	<input type="text"/>	
	Name:	<input type="text"/>				
	Address:	<input type="text"/>				
	City:	<input type="text"/>	State:	<input type="text" value="Choose State"/>	Zip code:	<input type="text"/>
	Congressional District, if known :					<input type="text"/>
5	If Reporting Entity in No. 4 is a Subawardee, enter the Name and Address of the Prime.					
	Name:	<input type="text"/>				
	Address:	<input type="text"/>				
	City:	<input type="text"/>	State:	<input type="text" value="Choose State"/>	Zip code:	<input type="text"/>
	Congressional District, if known :					<input type="text"/>
6	Federal Department/Agency :					<input type="text"/>
7	Federal Program Name/Description :					<input type="text"/>
	CFDA Number, if applicable:					<input type="text"/>
8	Federal Action Number, if known :	<input type="text"/>	9	Award Amount, if known :	<input type="text"/>	



10	A	Name of lobbying entity (if an individual, last name, first name, MI):		
	<input type="text"/>			
		Address:		
	<input type="text"/>			
	City:	State:	Zip code:	
	<input type="text"/>	<input type="text" value="Choose State"/>	<input type="text"/>	
	B	Name of individual performing services (including address if different from 10A) (last name, first name, MI):		
	<input type="text"/>			
		Address:		
	<input type="text"/>			
	City:	State:	Zip code:	
	<input type="text"/>	<input type="text" value="Choose State"/>	<input type="text"/>	
Signature:				
Print Name:				
<input type="text"/>				
Title:				
<input type="text"/>				
Tel. No.:				
<input type="text"/>				
<p>Information requested through this form SF-LLL is authorized by title 31 U.S.C §1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any Person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>				
<b>FEDERAL USE ONLY:</b>				

**OPIC FORM 115 – APPLICATION FOR FINANCING**

**SIGNATURE PAGE**

I certify that the statements and information provided herein are true to and correct to the best of my knowledge and belief.

Name of Authorized Representative	
<input type="text"/>	
Signature of Authorized Representative	Date
<input type="text"/>	
Title of Authorized Representative	
<input type="text"/>	